



المدرسة الهندية النموذجية الجديدة – الشارقة
NEW INDIAN MODEL SCHOOL, SHARJAH

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CIRCULAR

No: NIMS/SHJ/GEN/223/03-20

Date: 26/03/2020

**E - LEARNING PROGRAMME
GUIDELINES TO PARENTS AND STUDENTS**

Dear Parent,

It is a pleasure to launch E-learning program to help the students meaningfully engaged as all are at home to mitigate the spread of COVID-19 virus. Success of e learning program will also be depending on parental support and engagement.

As you are aware, online lessons for Grades 9, 10 and 12 are already going on smoothly. For the rest of the classes, a schedule will be shared by the respective class teacher and an online meeting with the parents will also be held for guidance.

Students are advised to eat healthy breakfast and wear school uniform and use a distraction free workplace to engage in online lessons which will involve video conferencing whilst others will have uploaded videos with notes and explanations providing platform for written interaction. Instructions will be given by the concerned teachers. After each period there will be 5 to 10 minutes (based on the grades) screen off time for stretching to prevent attention deficit and to reduce screen reading impact on eyes.

Please be informed that we use ‘Google Classroom’ and ‘Google Meet’ through school Learning Management Platform ‘Educore’.

You may follow the link nimsuae.educore.guru to log into “Educore” from there the connection link has been provided to “Google Classrooms”. This integration is essential for the assessments, track recording and exchange of resources.

School Expectations:

- All the students will login 5 minutes prior to the beginning of their class time given.
- Follow the schedule shared by the class teacher.

- Students must actively engage in activities and complete all assignments. Please note all assignments may not be online.
- Ideally students should use the new notebooks for all their assignments (Post purchase of Books and Notebooks)
- Students can keep their questions ready for the next class.
- Students should create a learning environment with bags, books, uniform, and any electronic gadget required.

Expectations from Parents:

- All the parents are required to help their ward in maintaining regular schedule.
- Ensure that their ward makes proper use of E-learning facility.
- Help your ward to complete assignments and create a proper workplace with all stationary items available.
- Directly monitor your child’s activity during the learning time.
- Support your ward to become an independent learner.
- Give them the opportunity to experience this kind of learning and exercise self-regulation and independence.
- Support the school in cultivating resilience and with a growth mindset.

Expectations from the students:


- Log in 5 minutes prior to the session and be fully engaged with the learning, planned by your teachers.
- Check your assignments, complete and submit what is expected of you.
- Ensure your passwords are kept secure.
- Be a reflective learner and learn from your daily reflections.
- Always have healthy online conversations with students and teachers and maintain online decorum.
- Use language that is not offensive, derogatory or discriminatory towards anyone.
- Submit your answers genuinely and/ no plagiarized texts to be used.
- Demonstrate online behavior that will enhance the positive learning experience.
- Download or forward material only if it is educational and contributes to learning.
- Switch on the video mode throughout the time of virtual lessons.
- Mute your mic unless you want to speak / ask a valid question.

Queries if any may be addressed to the Head of the Section/ Academic Supervisor, through e-mail. Kindly find the list of e-mails of HOS, Academic Supervisors, Inclusion Team and IT Support Team, for your reference.

official	Name	Mail id
Headmaster & HOS Boys (6 to 12)	Mr.Ajith Kumar	ajithkumar@nimsshj.com
HoS Girls (6 to 12)	Mrs.Juberiya Fathima	juberiyafatima@nimsshj.com
HoS Primary Section (1 to 5)	Mrs.Rija Gopinath	rijachirayil@nimsshj.com
Hos KG	Mrs.Najma Yousuf	najmayusuf@nimsshj.com
Supervisor 6 to 12 Boys	Mr.Abdul Jaleel	abduljaleel@nimsshj.com
Supervisor 6 to 12 Girls	Mrs.Nazneen Hakim	nazneenhakim@nimsshj.com
Supervisor 1 to 5 Boys	Mrs.Sarika Jawed	sarikajaved@nimsshj.com
Supervisor 1 to 5 Girls	Mrs.Ann Abraham	anneabraham@nimsshj.com
Supervisor KG	Mrs.Nusratsyed	nusratsyed@nimsshj.com
SEND Coordinator	Mr.Intiyaz Abbas	intiyazabbas@nimsshj.com
IT	Mr.Noufal	it@nimsshj.com

Stay home, and stay healthy.

Thank you for your support and cooperation



Shajahan K Mohammed
Principal