

9. PARENT INVOLVEMENT POLICY

Parental involvement establishes a good relationship with the school. Parents play an essential role in their children's education as an important stakeholder. School staff and parents share responsibility for ensuring that parents are actively involved in their children's education.

A. Policy highlights:

1. The Model School has a Parent Teacher Association (PTA). The main objective of it is to have a link between the school and the parents. Parents have the right to make their greatly valued observations and suggestions and the school authorities will take necessary steps in implementing them. The selected members of the parents' council and nominated members from the teachers will form the PTA. The PTA will meet at least once in 3 months.
2. The Model School shall regularly communicate with parents/guardians, using various methods and media, such as school newsletters, telephone calls, SMS, e-mails, circulars, school diary, internet portals and meetings.
3. The Model School will invite parents twice in a term to discuss their child's performance.
4. The Model School permits the parent/guardian to visit the school at the specific timings and can meet the Principal, Heads of teaching faculties and Teachers.
5. The Model School shall update the Continuous Assessment and Summative Assessment marks in the school portal regularly.
6. The Model School shall conduct orientation programs for the parents at the beginning of the academic year and at other times as per pre planned programs.
7. The Model School encourages parents to take voluntary participation in school and community events such as National Day celebrations, graduation ceremony and other activities and events.
8. The Model School shall inform parents about all school policies that have an impact on Parents/Guardians and their children, such as the student code of conduct, attendance policy and tuition fees.

8.1. Responsibilities:

Principals will:

- Inform all staff and students about the school's policy on parent involvement at the start of each academic year during the general assembly.
- Ensure that all parents are aware of the school handbook that describes the details of the school's education program.
- Inform the parents about the Parent Teachers meeting through circulars.

Teachers will:

Contact parents individually, when it deems to discuss academic or behavioral issues that arise in the classroom. If a few cases of senior leader's intervention are required, class teachers will escalate to supervisors and Head of Section to address the issue.

Supervisors / HoS will :

Contact parents individually to resolve the issue.